



Procurement Sub (Finance) Committee

Date: TUESDAY, 24 MARCH 2020
Time: 11.15 am
Venue: COMMITTEE ROOM 3 - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Hugh Morris (Chairman)
Deputy Robert Merrett (Deputy Chairman)
Randall Anderson
John Fletcher
Michael Hudson
Deputy Jamie Ingham Clark
Alderman Gregory Jones QC
Jeremy Mayhew
Susan Pearson
William Pimlott

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 06.02.20.
For Decision
(Pages 1 - 6)
4. **PROCUREMENT SUB-COMMITTEE WORK PROGRAMME 2020**
Report of the Town Clerk
For Information
(Pages 7 - 8)
5. **CITY PROCUREMENT RISK MANAGEMENT - QUARTERLY REPORT**
Report of the Chamberlain
For Information
(Pages 9 - 18)
6. **CITY PROCUREMENT STRATEGY 2020-2024**
Report of the Chamberlain
For Decision
(Pages 19 - 40)
7. **RESPONSIBLE PROCUREMENT POLICY 2020-24**
Report of the Chamberlain
For Decision
(Pages 41 - 46)
8. **CORPORATE SPONSORSHIP GUIDANCE ON FOOD AND DRINK**
Report of the Director of Community and Children's Services
For Decision
(Pages 47 - 54)
9. **STRATEGY TO ENHANCE ENGAGEMENT WITH SUPPLIERS IN THE HOUSING CATEGORY TO YIELD MORE BIDDER RESPONSES**
Joint report of the Chamberlain and City Surveyor
For Decision
(Pages 55 - 78)
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
11. **ANY OTHER PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 06.02.20
- For Decision**
(Pages 79 - 82)
14. **PROVISION OF HAZARDOUS WASTE COLLECTION AND DISPOSAL SERVICES - PROCUREMENT STAGE 2 AWARD REPORT**
Joint report of the Director of the Built Environment and the Chamberlain
- For Decision**
(Pages 83 - 88)
15. **BARBICAN ART GALLERY - ART TRANSPORTATION: REQUEST FOR DELEGATED AUTHORITY**
Report of the Chamberlain
- For Decision**
(Pages 89 - 92)
16. **ROUGH SLEEPING OUTREACH SERVICE: REQUEST FOR DELEGATED AUTHORITY**
Report of the Chamberlain
- For Decision**
(Pages 93 - 96)
17. **CITY PROCUREMENT COMPLIANCE EXERCISE ON UNDER £50,000 WAIVERS APPROVED FOR ORDERS OUTSIDE OF A CORPORATE CONTRACT**
Report of the Chamberlain
- For Information**
(Pages 97 - 104)
18. **DEPARTMENTAL RESPONSE TO LATEST CHIEF OFFICERS PURCHASE CARD REPORT**
Report of the Chamberlain
- For Information**
(Pages 105 - 110)
19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
20. **ANY OTHER NON-PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**